



February 21, 2019

Poets Landing Association  
16 Hayestown Road  
Danbury, CT 06811

Dear Unit Owner:

As you know, the Association has a rule requiring all unit owners on an annual basis to complete an annual information survey for themselves and any tenants you may have. You are receiving this letter as the process is starting anew for 2019. Enclosed is a copy of the form that needs to be completed and returned within thirty days (30). The Board has decided that any unit owner who has not submitted a completed form will not be receiving the new pool and beach bracelets that need to be worn to gain access to the pool and beach this spring and summer. To make completing the form easier, a check off box is located at the end of the form if all of the information from your last submitted form is **exactly** the same.

You may mail back the form to Poet's Landing c/o REI, 2A Ives Street, Danbury, CT 06810 or scan back to Robin Cleary at the below email address.

If you should have any questions please contact me at 203.744.8400 ext. 123 or via email at [awunsch@rei-pm.net](mailto:awunsch@rei-pm.net) or the Assistant Property Manager, Robin Cleary at 203.744.8400 ext. 122 or via email at [rcleary@rei-pm.net](mailto:rcleary@rei-pm.net).

Your prompt attention to this matter is greatly appreciated.

Sincerely,

A handwritten signature in black ink, appearing to read "Alan V. Wunsch".

Alan V. Wunsch, CMCA  
Vice President, Association Management

Cc: Executive Board

enclosure